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| **GUEST PERMISSION FORM** |
|  | **VPA Prom 2018** |  |
|  | **April 21,2018** |  |
|  | **6:00pm – 10:00pm** |  |
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| **INSTRUCTIONS**: This Guest Permission Form is for non-Veritas Prep students. Please read this form in its entirety. Your signature in multiple sections indicates that you have read, understand and agree to the contents of the entire form. |
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| **SUBMISSION INFORMATION**: Submit in person or by fax (602-263-7997) to Mr. Michael Austin.**SUBMISSION DEADLINE**: April 18, 2018 |
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| **VERITAS PREP STUDENT INFORMATION** |
| Student Full Name: | Grade Level: |
| Parent Permission: My son/daughter named above has my permission to bring the guest listed below to this Veritas Prep event. |
| Parent/Guardian Full Name: |
| Parent/Guardian Email (if you would like a copy of this document): |
| **Parent/Guardian Signature:** | **Date:** |
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| **GUEST INFORMATION** |
| Guest Full Name: | Grade Level: Age: |
| Parent/Guardian Full Name: |
| Address: | City: St: |
| Home Phone #: Cell Phone #: |
| Parent Permission: My son/daughter named above has my permission to attend this Veritas Prep event. |
| Parent/Guardian Full Name: |
| Parent/Guardian Email (if you would like a copy of this document): |
| **Parent/Guardian Signature:** | **Date:** |
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| **HIGH SCHOOL VERIFICATION (to be completed by guest’s school)** |
| I verify that student guest listed above is currently enrolled and in good disciplinary standing. |
| Name of School: |
| Address: | City: St: |
| School Phone #: |
| Full Name of School Official: | Title: |
| **Signature of School Official:** | **Date:** |
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| **BEHAVIOR & CONDUCT** |
| Guests and students of Veritas Prep are expected to behave in a socially appropriate manner while on school grounds or at school activities. Guests and students are expected to comply with school rules and regulations, and to be courteous to each other, faculty members, parents, and employees of Veritas Prep. Inappropriate conduct may result in the removal from the event and notification of parent/guardian and guest’s school. In the event that I am contacted and advised of an infraction that requires my child leave this event, I will promptly provide or ensure transportation away from the event location. |
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| **ILLNESS OR INJURY** |
| In the event of illness or injury, the parent/guardian will be contacted. When immediate medical treatment seems essential, Veritas Prep personnel or representatives will contact emergency medical personnel to transport the injured child to an appropriate medical facility. |
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| **DRESS CODE** |
| **MALE STUDENTS** | **FEMALE STUDENTS** |
| Hair should be trimmed appropriately. Clean shaven. | No dyed hair or hats. |
| No dyed hair or hats. No earrings. | Floor length or tea length (mid-calf) formal dresses (with at least one shoulder strap and no slit higher than 3” above the knee) or formal palazzo style pants (see below). No visible midriffs or cutouts allowed. |
| Required: Dress jacket/blazer, button-down collared dress shirt, belt, tie or bow tie, dress slacks, dress shoes, dress socks. Tuxedo and suits optional. Vest and cummerbund optional. | Neckline (armpit to armpit) must be no lower than five-finger widths below the collarbone. Low backline allowed if above the natural waist; no visible undergarments. Sheer material may not replace opaque fabric to meet these requirements. |
| No athletic shoes or top-siders. | Palazzo pants must be formal in style: i.e. mid-calf or full length with a minimum bottom leg width of 12”. No cut-outs, slits above the calf or see-through fabric. Tops must be tucked in. |
| No denim. | Dress shoes only, no flip-flops. No dyed hair or hats. |
| Shirts must be buttoned and tucked in throughout the event. | Scarves and shawls are allowed, but only if they are not necessary for the dress/top to meet the dress code. No temporary alterations (e.g. pins.) |
| Questions should be directed to Dean of Students Anthony Sifert (asifert@veritasprepacademy.org) | Questions should be directed to Christina Bruns, Director of Student Activities (cbruns@veritasprepacademy.org). If the appropriateness of the dress is in question, please email a picture of the student, front and back, in the dress. |
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| **GENERAL RULES/POLICIES** |
| \*1 guest per Veritas Prep student is allowed |
| \*Veritas Prep students shall assume responsibility for his/her guest. |
| \*All guests must be high school aged |
| \*A signed and completed Guest Permission Form must be submitted to Mr. Austin by April 18. |
| \*Online ticket sales only http://veritasprep.greatheartsacademies.org/prom-2018/. No ticket sales or guest registrations at the door. |
| \*Check-in and attendance will be taken at the event. Check-in is from 5:30-6:15pm. All students and guests must arrive no later than 6:30pm to check-in. |
| \*Leaving the event site without permission is not permitted. Students leaving without permission will be denied re-entry. |
| \*Dress code will be strictly enforced. Those in violation of event dress code will be denied entry. No refunds for dress code issues. |
| \*Vulgar, obscene, or profane language will not be tolerated. |
| \*Alcohol use or intoxication, tobacco, drug use (legal or illegal), and weapons are prohibited. |
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| **UNDERSTANDING AND ACCEPTANCE OF POLICIES** |
| I have read, understood and agree to comply with the policies of Behavior and Conduct, Illness and Injury, Dress Code, and all other general rules and expectations for guests and students attending social events at Veritas Prep. In addition, I understand that all behavioral/social guidelines outlined in the Veritas Prep Family Handbook ([linked here](http://veritasprep.greatheartsacademies.org/wp-content/uploads/sites/16/2016/12/Veritas-Prep-Family-Handbook-2016-2017.pdf)) will be enforced as applicable to Veritas Prep students. We understand that failure to comply with any of our policies may result in disciplinary action including the removal of a student and guest from an event. Parents will be notified if student is denied entry or removed for violations. School personnel may take actions they judge necessary to enforce these policies. |
| **PLEASE SIGN BELOW** |
| **Guest:** | **Date:** |
| **Parent/Guardian of Guest:** | **Date:** |
| **Veritas Prep Student:** | **Date:** |
| **Parent/Guardian of Veritas Prep Student:** | **Date:** |